

BOARD OF SUPERVISORS

GILA COUNTY, ARIZONA

Date: February 1, 2005

JOSÉ M. SANCHEZ

Chairman

JOHN F. NELSON

Clerk of the Board

TOMMIE C. MARTIN

Vice-Chairman

By: Marilyn Brewer

Deputy Clerk

SHIRLEY L. DAWSON

Member

Gila County Courthouse
Globe, Arizona

PRESENT: José M. Sanchez, Chairman; Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Member; John F. Nelson, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and, June Ava Florescue, Attorney with the County Attorney's Office.

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Steve Stratton led the Pledge of Allegiance and Dan Morten of the First Christian Church delivered the Invocation.

Mr. Pete Guzman, Director of the Cobre Valley Institute of Technology (CVIT), requested approval to change the boundary of CVIT to include the San Carlos Unified School District #20. Mr. Guzman stated that currently CIVT includes the Miami, Superior and Hayden/Winkelman School Districts. He advised that this issue was voted on and approved during the November 2, 2004, General Election. Chairman Sanchez thanked Mr. Guzman and stated that San Carlos did indeed vote its approval to join CVIT, and on November 16, 2004, the Board canvassed the votes of the General Election and declared them official. Supervisor Dawson stated she was excited to see San Carlos join for the benefit of the students, and she inquired about the possibility of the Globe School District partnering with CVIT. Mr. Guzman stated he is working closely with Globe School District administrators and he looks forward to a positive

outcome. Vice-Chairman Martin stated she is very supportive of CVIT and its programs and activities. Mr. Guzman stated that CVIT's philosophy is to provide its students with some type of employment skill because 65% of high school students who graduate do not go to college. Chairman Sanchez applauded Mr. Guzman's efforts. Mr. Guzman thanked the Board for its continued support. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the boundary change of CVIT to include the San Carlos School District #20.

Steve Sanders, Public Works Division Deputy Director, requested the adoption of Resolution No. 05-02-01 authorizing an Intergovernmental Agreement (IGA) with the Arizona Department of Transportation (ADOT), AG Contract No. KR04-1724TRN & ADOT ECS File No. JPA-04-001, for the design and construction of an eastbound left-turn lane and westbound right-turn lane into the Star Valley Maintenance Yard on Arizona State Route 260 at Mile Post 257. Mr. Sanders stated the road is a two-lane road with no turn lanes or shoulders for ingress and egress to the County maintenance yard. He stated that this road has been unsafe for many years, and now ADOT has agreed to partner with Gila County and split the cost of \$371,823. The County has budgeted \$185,912 for this project. Gila County will design the project which is scheduled to begin in 2006. Each supervisor agreed this is a much needed project. Vice-Chairman Martin inquired about the projected start date and the anticipated completion date. Mr. Sanders advised that ADOT will determine the actual project start date and he estimates that the project will take approximately 90 to 120 days to complete. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 05-02-01. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Mr. Sanders requested the adoption of Resolution No. 05-02-02 accepting the grant of a Public Road Easement from the USDA (United States Department of Agriculture) Forest Service for Forest Road 437, also known as

Shadow Rim Road. He stated this road goes into the Washington Park Rim Trail area and provides access into the Girl Scout camp during the summer months. The road is 3,500 feet in length and 30 feet wide. The length of this road will be added to the miles of road maintained by the County of which the maintenance costs are funded by HURF (Highway User Revenue Fund) dollars and road maintenance fees paid by the USDA Forest Service to the County. Supervisor Dawson inquired about pending lawsuits on roads that access State land and Forest Service land. Mr. Sanders advised that Arizona law prescribes the purchase of a right-of-way on State trust land in order to traverse the land and he advised that law doesn't apply to Forest Service land. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously adopted Resolution No. 05-02-02. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Mr. Sanders requested the adoption of Resolution No. 05-02-03 accepting the grant of a Public Road Easement from the USDA Forest Service for Forest Road 1201, also known as Whitetail Knob Road. He stated that the subject property is located between the exit of the Rim Trail Subdivision and some private land, which is a portion of Whitetail Knob Road. The road is 500 feet in length and 20 feet wide. The length of this road will be added to the miles of road maintained by the County of which the maintenance costs are funded by HURF (Highway User Revenue Fund) dollars and road maintenance fees paid by the USDA Forest Service to the County. He advised that residents currently utilizing this road pay a special use permit fee to the USDA Forest Service to access this road, however, with the adoption of this Resolution that fee will no longer be charged. Mr. Sanders stated that in the past, mortgage companies haven't been approving construction loans because there is no valid easement to the property, so granting this Easement will rectify that problem. He stated that the following agenda item to be presented for Board approval is to designate the subject road as a Primitive Road, which will allow the County to provide limited road maintenance, probably three times per year. Supervisor

Dawson asked if the County is presently providing limited maintenance on this road. Mr. Sanders replied that the County presently provides no road maintenance on this road; however, road maintenance is provided on a portion of road that meets the subject road. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously adopted Resolution No. 05-02-03. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Mr. Sanders requested the adoption of Resolution No. 05-02-04 designating Forest Road 1201, also known as Whitetail Knob Road, as a Primitive Road and accepting said road into the Gila County Primitive Road Maintenance System. Mr. Sanders stated this designation will allow the County to place signs on the road stating it is a primitive road and not regularly maintained. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously adopted Resolution no. 05-02-04. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved Consent Agenda items A-M, as follows:

- A. Approved the appointments of Lori Jean Rodriguez and Luis Jose Rodriguez as precinct committeemen to the Gila County Democratic Party.
- B. Approved a Support and Maintenance Agreement between the Gila County Recorder's Office and LASON Services Administration for continued maintenance on the Recorder's Minolta RP603Z microfilm reader printer for the period January 20, 2005, through January 19, 2006, in the amount of \$785.00.
- C. Approved a request by the Cobre Valley Friends of NRA to rent the Fairgrounds Exhibit Hall on October 22, 2005, for their Annual Dinner-Auction fund-raiser event.

- D. Approved a Special Event Liquor License Application submitted by the Tonto Basin Chamber of Commerce to conduct the Chamber's 9th Annual Camaraderie on March 5, 2005.
- E. Approved Amendment No. 2 to an Intergovernmental Agreement (Contract No. HG354179) in the amount of \$56,596.35 between the Division of Health and Community Services and the Arizona Department of Health Services to provide continued services for the Public Health Physical Activity Plan for the contract period January 1, 2004, to December 31, 2007.
- F. Approved the Health Department's submission of a Renewal Application for a Health Care Institution License to the Arizona Department of Health Services in order for the Nursing Section of the Payson Health Department Office to continue providing vaccines, etc.
- G. Approved the Chairman's signature on a Fleet Capital Municipal 36-month Lease Agreement and Digital Imaging Systems 36-month Maintenance Agreement for one Panasonic copy machine to be used by the Gila County Juvenile Detention Center.
- H. Authorized the Chairman's signature on a Master Equipment Lease Purchase Agreement (Schedule 5560503), Amendment, Delivery and Acceptance Certificate, and Temporary Insurance Form between Gila County and Ford Motor Credit Company (Lease No. 5560500) for a 2005 Ford Freestar Van in the amount of \$22,446.52 to be used by the Gila Educational Service Agency.
- I. Approved the Chairman's signature on a Fleet Capital Municipal 36-month Lease Agreement and Interstate Copy Shop 36-month Maintenance Agreement for one Konica copy machine to be used by the Globe Justice Court.
- J. Approved the December 2004 monthly departmental activity report submitted by the Gila County Recorder.
- K. Approved the January 11, 2005, and January 18, 2005, Board of Supervisors' meeting minutes.

- L. Approved personnel reports/actions for the weeks of January 24, 2005, and January 31, 2005, as follows:

January 24, 2005:

Departure from County Service:

1. Probation Secretary – Probation – 01-21-05 – General/Court Improvement, CASA Funds – Jo Ellen Berry – Hire 05-03-04 – Resigned – reason unknown
2. Building Safety Asst. II – Community Development – 01-27-05 – General Fund - Elizabeth Brandt – Hire 09-12-01 – Resigned for other employment
3. Landfill Lead Operator – Solid Waste Management – 01-19-05 – Enterprise Fund - James Mallory – Hire 08-16-99 – Terminated for cause

Hire to County Service:

4. Juvenile Detention Officer I – Probation – 01-24-05 – General Fund Jason Pechuli – Temporary to full-time regular status
5. Building Safety Asst. I – Community Development – 01-31-05 – General Fund - Katie Meredith

Temporary Hire to County Service:

6. Transfer Station Attendant – Roosevelt Solid Waste Mgmt. – 01-29-05 – Enterprise Fund – Vernon Thomas

Departmental Transfer:

7. CAP Case Manager to Program Manager – Community Services – 01-18-05 – Grant Fund – Tina Chaffin

End Probationary Period:

8. Animal Control Officer II – Rabies Control – 12-28-04 – Rabies Control Fund - Ryan Golden
9. Property Appraiser II/Asst. Office Manager – Assessor – 01-04-05 – General Fund – Gary Holloway

Position Review:

10. Anniversary date increase – 01-24-05 – Denice Bondurant, William Kern, Candelaria Rocha, Cheryal Taylor

SHERIFF'S PERSONNEL ACTION ITEMS

Departure from County Service:

11. Detention Officer – Globe S.O. – 01-26-05 – General Fund - Kirby Schneider – Hire 08-11-04 – Resigned for other employment

Position Review:

12. Increase to 90% of Elected Official's salary – Chief Deputy Sheriff – 01-01-05 – General Fund – Thomas Melcher
13. Increase to 90% of Chief Deputy's salary – Undersheriff – 01-01-05 – General Fund – Vacant position

JANUARY 31, 2005:

Departure from County Service:

1. Transfer Station Attendant – Solid Waste Mgmt. – 02-01-05 – Enterprise Fund - Ron Cahill – Hire 02-04-02 – Retirement
2. Victim Witness Advocate – County Attorney – 01-31-05 – General/Crime Victim Assistance Funds – Vivian Allison – Hire 09-26-94 – Resigned for other employment
3. Deputy Probation Officer – Probation – 01-21-05 – Juvenile Standard Fund - Darleen D'Alessio – Hire 08-20-01 – Resigned – reason unknown
4. Juvenile Detention Officer – Probation – 01-27-05 – General Fund Deloris Baroldy – Hire 10-23-92 – Resigned for other employment

Hire to County Service:

5. Clerk/Receptionist – Health Services – 01-24-05 – Health Services Fund Regina Contreras – replaces Vicki DeAnda
6. Child Support Caseworker – County Attorney – 01-24-05 – General Fund Mary Tyler – replaces Susan Sanders
7. Human Svcs. Field Representative II – Public Fiduciary – 01-24-05 – General Fund - Richard Kruger – replaces Eva Ramirez
8. Appraiser I – Assessor – 01-24-05 – General Fund

Larry Speer – replaces Laura Bryant

9. Wellness Tutor – Gila Community College – 02-01-05 – College Fund

Tom Rothwell – Re-hire to Payson campus – 15 hours per week

10. Wellness Tutor – Gila Community College – 02-01-05 – College Fund

Holly Ryan – Re-hire to Payson campus – 15 hours per week

11. Payroll Specialist – Finance – 02-07-05 – General Fund

Tammy Dover – replaces Kara Langley – temporary to regular status

Temporary Hire to County Service:

12. Probation Aide II – Probation – 01-24-05 – Adult Probation Svcs. Fees

Fund - Daniel Friday

13. Base Map Project Mgr. – Assessor – 01-15-05 – Assessor Surcharge

Fund - Judy Esteves – Overtime hours for general fund employee for approximately 3 to 4 months

14. Clerk – Homeland Security – 01-31-05 – Homeland Security Fund

Vicki DeAnda – replaces Tammy Dover

Position Review:

15. Salary Adjustment – Plan Reviewer/Bldg. Inspector – Community

Development - 01-31-05 – General Fund – Caryn Paige – Certification as Building Plans Examiner

16. Salary Adjustment – Librarian – Gila Community College – 01-15-05 –

College Fund - Rebecca Swift – Authorized by Governing Board 01-13-05

17. Salary Adjustment – Campus Dean – Gila Community College –

01-15-05 – College Fund - B. Steven Cullen – Authorized by Governing Board 01-13-05

18. Anniversary Date Increase – 01-24-05 – Pam Alvino, David Buffington,

Sharon Radanovich

19. Anniversary Date Increase – 02-07-05 – Kenneth Clark, Diana Jones,

Susan Mitchell, Jo Johnson, Mary Ellen Mendez, Daniel Alonzo

20. Anniversary Date Increase plus Merit Increase – Director SBDC – Gila

Community College College Fund - Judith Miller – 01-01-05

21. Merit Increase – Admin. Office Supervisor – Recorder – 02-07-05 –
General Fund - Judy Smrdel
22. Merit Increase – Clerk III – Recorder – 02-07-05 – General Fund
Vicki Pena
23. Merit Increase – MIS/Voter Registration Supervisor – Recorder –
02-07-05 – General Fund - Sadie Tomerlin-Dalton
24. Merit Increase – Admin. Tax Collector – Treasurer – 02-07-05 – General
Fund - Martha Gonzales
25. Merit Increase – Admin. Acct. Assistant – Treasurer – 02-07-05 –
General Fund - Michele Epperson
26. Merit Increase - Records Mgr./Admin. Assistant – Treasurer – 02-07-05
– General Fund - Teri Powell
27. Merit Increase – Admin. Acct. – Treasurer – 02-07-05 – General Fund -
Pam Alvino

Request Permission to Post:

28. Scalehouse/Laborer – Buckhead Mesa Landfill – position vacated by
Richard Pfister

SHERIFF'S PERSONNEL ACTION ITEMS

Position Review:

29. Anniversary Date Increase – 01-24-05 – Robert Bigando, Ivor Buller,
Robert Schuler
30. Anniversary Date Increase – 02-07-05 – David Luhm, Kathy Johnson,
Michael Lorka, William Masterson, Johnny Holmes, Terry Blevins

M. Approval of finance reports/demands/transfers for the weeks of January 24, 2005, and January 31, 2005, as follows:

January 24, 2005:

\$409,826.53 was disbursed for County expenses by voucher numbers X143556 through X143572, X143574 through X143640, X143642 through X143658, X143659 through X143661 (on a separate sheet), and X362919

through X363213. The hand-issued warrants listing is as follows: voucher number X362529 in the amount of \$7,000.00.

January 31, 2005:

\$361,802.50 was disbursed for County expenses by voucher numbers X143663 through X143723, X143725 through X143803, X143805 through X143898, X363219 through X363309, X363312 through X363346, and X363348 through X363502. The hand-issued warrants listing is as follows: voucher number X143662 in the amount of \$340.00, and X363503 in the amount of \$40.16.

At this time each Board member presented a brief summary of current events as allowed by A.R.S. §38-431.02(K). No action was taken on any items that were presented.

There being no further business to come before the Board of Supervisors, Chairman Sanchez adjourned the meeting at 10:36 a.m.

José M. Sanchez, Chairman

ATTEST:

John F. Nelson, County Manager/Clerk